



California State Board of Education

Meeting Agenda Items for July 18-19, 2012

ITEM 17 ADDENDUM

ITEM ADDENDUM

DATE: July 18, 2012

TO: MEMBERS, State Board of Education

FROM: TOM TORLAKSON, State Superintendent of Public Instruction

SUBJECT: Item 17 – Long Valley Charter School: Hold a Public Hearing to Consider a Material Revision of the Charter.

Summary of Key Issues

The recommendation in item 17, on page 2, condition 1.a., requires the Long Valley Charter School (LVCS) to close the three original proposed resource center facilities by following the closing procedures in the Memorandum of Understanding (MOU). In review of the closing procedures in the MOU, the California Department of Education (CDE) staff has determined that not all steps set forth in the MOU are relevant to closing a site rather than the entire school. Therefore, the CDE is providing clarification on condition 1.a., to include the following ten procedures that would be relevant and should be followed in closing the three resource center facilities:

- LVCS shall immediately notify the CDE of the location of all student and business records associated with the closed resource centers.
- LVCS shall immediately identify an individual who will serve as the single point of contact for the each resource center facility regarding the resource center's close out activities.
- LVCS shall notify the family, of each student enrolled, in writing, of the resource center's closure.
- In the event the resource center is permanently closing, LVCS shall provide information to students and families, in writing, regarding alternative public school placements.
- LVCS shall notify surrounding school districts and the county offices of education pursuant to Education Code Section 47605(d)(3).
- LVCS shall comply with requests for the transfer of students' cumulative files to other public or private schools in which the students enroll.
- No student or business records shall be disposed of without the express written consent of the CDE, except for the duplication or transfer of student cumulative files.

- LVCS shall terminate all present leases, service agreements and other contracts not necessary for the close out of the resource center facilities.
- LVCS shall immediately notify its faculty and staff of each resource center's closure, in writing, providing each with necessary information related to compensation and retirement, including, but not limited to, any optional benefits that they may continue after the center closes.
- LVCS shall prepare and deliver to the CDE a plan for the proposed removal/transfer of all property and furnishings acquired with public funds.

The CDE staff will continue to work with LVCS to ensure that the school completes all closure activities for these three resource center facilities.

Attachment(s)

None